

UNITAR International University
3-01A Level 3, Tierra Crest
Jalan SS6/3 Kelana Jaya
47301 Petaling Jaya, Selangor
Tel: +603 7627 7200 Fax:+603 7627 7238



REVIEW OF FINAL EXAMINATION MARKS FORM

INSTRUCTION: Student is required to read **IMPORTANT GUIDELINES** carefully. Please fill up the form completely.

Full Name (CAPITAL LETTER)																					
Matric No.																					
Programme																					
Email											Contact No.										

LIST OF COURSE (S) TO BE REVIEWED

NO.	COURSE CODE	COURSE TITLE
1		
2		
3		
4		

Student's Signature

____/____/____
Date

STUDENT ACCOUNT DEPARTMENT	REGISTRY AND EXAMINATION DEPARTMENT
(Please tick ✓) Received application within two(2) weeks of the semester commencement <input type="checkbox"/> Review Fee : RM _____ <input type="checkbox"/> Yes <input type="checkbox"/> Outstanding Fees : RM _____ <input type="checkbox"/> No Date: ____/____/____ Signature & Stamp _____ Date: ____/____/____	Received by: Signature & Stamp _____ Date: ____/____/____

FOR FACULTY/SCHOOL USE ONLY

Previous Examiner		Review Examiner	
Previous Mark		Review Mark	
Signature of Reviewer's			
Reviewer's Comments/ Remarks			

Dean / Director's Approval: APPROVED NOT APPROVED

Signature & Stamp

____/____/____
Date

IMPORTANT GUIDELINES

1. RM100 per course for reviewing of final marks will be imposed to the student
2. **The application must reach Examination Unit within the stipulated deadline announced by the University**
3. **Any application received after the deadline will not be entertained**
4. Completed application must be submitted to Examination Unit, Registry and Examination Department via One Stop Student Services Centre or Programme Coordinator, Regional Centre for further action.